

DATA CENTER SUMMARY

The Data Center coordinates all data processing functions for the City with staff coverage over two shifts. The Data Center provides formal training to users and routinely assists Departments and personnel in office automation including: financial accounting; budgeting; water billing; police; court; and other systems.

Budget Highlights

The 1993 adopted budget shows an increase of \$287,980 over the 1992 adopted budget. The 1994 approved budget shows a decrease of \$727,100 from the 1993 adopted budget.

- ° The 1992 revised budget added the purchase of Resource Utilization and Accounting software (\$56,930). The software is designed to monitor and analyze Data Center resource usage to promote more efficient applications and more accurate cost allocations to users.
- ° The 1992 budget includes an additional \$11,240 to consolidate leased telephone line circuits, resulting in an annual savings of \$3,200.
- ° Several hardware and software maintenance agreements expire in 1993 which have been in effect since the initial purchase of the items. The added expense to continue these agreements is \$32,430 and \$37,580 in 1993 and 1994, respectively.
- ° The contingency account includes \$262,000 for a Capital Maintenance Program tracking system and \$21,810 for a Fixed Assets Accounting system. Expenditure is based upon the ability to identify offsetting revenue from capital projects and other cost centers benefiting from the usage of these systems.
- ° The Data Center supports over 1,250 user accounts sharing 381 terminals on 12 major system applications.

Budget Summary

	<u>1991 Actual</u>	<u>1992 Adopted</u>	<u>1992 Revised</u>	<u>1993 Adopted</u>
Personal Services	\$420,332	\$490,690	\$511,250	\$497,780
Contractual Services	383,011	492,130	500,950	544,150
Commodities	59,303	77,250	134,840	67,250
Capital Outlay	473,159	40,500	325,810	152,500
Other	<u>1,145,886</u>	<u>1,345,890</u>	<u>1,583,470</u>	<u>1,472,760</u>
Total	<u>\$2,481,691</u>	<u>\$2,446,460</u>	<u>\$3,056,320</u>	<u>\$2,734,440</u>

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	299,987	346,960	372,420	377,030	380,610
120 Special Salaries	62				
130 Overtime	4,228	5,000	5,000	5,000	5,000
140 Employee Benefits	116,055	138,730	133,830	131,890	137,520
150 Planned Savings				(16,140)	(15,010)
SUBTOTAL PERSONAL SERVICES	420,332	490,690	511,250	497,780	508,120
210 Utilities	29,500	29,500	29,500	29,500	29,500
220 Communications	24,523	23,470	49,420	25,450	25,530
230 Transportation and Training	15,937	20,800	24,080	40,000	40,000
240 Insurance					
250 Professional Fees	5,627	5,000	5,840	5,940	6,040
260 Data Processing	204,446	327,780	305,810	367,830	372,130
270 Equipment Contractuals	3	180	100	100	100
280 Building and Grounds Contractuals					
290 Other Contractuals	102,975	85,400	86,200	75,330	73,990
SUBTOTAL CONTRACTUAL SERVICES	383,011	492,130	500,950	544,150	547,290
310 Office Supplies	47,781	62,150	115,980	48,420	46,520
320 Clothing and Towels		100	100	100	100
330 Chemicals					
340 Equipment Parts	6,182	6,000	9,730	9,730	9,730
350 Materials					
360 Equipment Supplies	4,590	5,000	5,030	5,000	5,000
370 Building Parts		1,500	1,500	1,500	1,500
380 Non-Capitalizable Equipment	680	2,500	2,500	2,500	2,500
390 Other Commodities	70				
SUBTOTAL COMMODITIES	59,303	77,250	134,840	67,250	65,350
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	473,159	40,500	325,810	152,500	120,500
SUBTOTAL CAPITAL OUTLAY	473,159	40,500	325,810	152,500	120,500
510 Interfund Transfers		36,620			
520 Debt Service	1,145,886	1,134,700	1,146,900	1,136,170	520,890
530 Other Non-Operating Expenses		174,570	436,570	336,590	245,190
540 Other					
SUBTOTAL OTHER	1,145,886	1,345,890	1,583,470	1,472,760	766,080
TOTAL	2,481,691	2,446,460	3,056,320	2,734,440	2,007,340

CITY OF WICHITA 1992 / 93 ANNUAL BUDGET

FUND: 600 - DATA PROCESSING CENTER
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 80 - DATA CENTER

The Data Center is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing and directing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation users and all computer operations in support of finance, payroll and utility billing applications. Eleven positions are assigned these functions, and are organizationally part of the City Manager's Office.

POSITION TITLE	POSITIONS			1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
	1991 RVSD	1992 ADOPTED	1993 ADOPTED					
Data Center Director	1	1	1	006	45,500	53,040	53,040	53,040
System Analyst III	2	2	2	113	70,540	81,430	81,430	81,430
System Analyst II	3	3	4	116	97,360	119,640	119,640	119,640
System Analyst I	3	3	2	119	75,550	56,800	56,800	56,800
Computer Machine Operator II	1	1	1	622	21,590	22,830	24,140	25,520
Computer Machine Operator I	1	1	1	619	18,760	19,800	20,900	22,060
Clerk I	1	1	1	613	16,580	17,450	18,380	19,350
Subtotal	12	12	12		345,880	370,990	374,330	377,840
ADD: Longevity					660	880	880	880
Shift Differential					420	550	550	550
Employee Compensation					0	0	1,270	1,340
TOTAL					346,960	372,420	377,030	380,610

NOTES

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - FLEET AND BUILDINGS INTERNAL SERVICE FUND

FUND NO.: 605

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Vehicle rent	\$5,935,596	\$6,029,080	\$5,986,610	\$6,046,480	\$6,226,610
Other rent	373,900	379,950	379,950	383,750	395,300
Inventory sales and surplus	574,586	225,000	373,000	373,000	373,000
Reimbursed expenses	215,299	232,000	84,000	84,000	84,000
Total budgeted revenues	7,099,381	6,866,030	6,823,560	6,887,230	7,078,910
Budgeted expenditures:					
Personal services	1,804,782	1,925,260	1,927,640	1,965,620	2,022,990
Contractual services	405,725	396,560	421,560	445,990	446,470
Materials and supplies	1,856,351	1,920,480	1,920,480	1,880,550	1,875,550
Principal - debt service	27,387	27,390	27,390	27,550	27,550
Interest - debt service	15,709	13,700	13,700	12,050	10,370
Capital outlay	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
Transfer out	0	0	0	0	0
Prior year encumbrance	591,479	0	0	0	0
Safety incentive	0	1,350	0	0	0
Subtotal budgeted expenses	6,134,459	6,784,740	6,810,770	6,856,760	6,958,430
Appropriated fund balance				81,030	82,090
Total budgeted expenses	6,134,459	6,784,740	6,810,770	6,937,790	7,040,520
Budgeted income (loss)	964,922	81,290	12,790	(50,560)	38,390
Adjustments for GAAP reporting requirements:					
Depreciation	(2,314,365)	(2,367,440)	(2,367,440)	(2,408,000)	(2,408,000)
Bond proceeds	0	0	0	0	0
Debt service principal	27,387	27,390	27,390	27,550	27,550
Capital outlay	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
Total adjustments	(853,952)	159,950	159,950	144,550	195,050
Net income (loss) before operating transfers	110,970	241,240	172,740	93,990	233,440
Increase (decrease) in retained earnings	110,970	241,240	172,740	93,990	233,440
Retained earnings January 1	4,353,788	4,779,738	4,464,758	4,637,498	4,731,488
Retained earnings December 31	\$4,464,758	\$5,020,978	\$4,637,498	\$4,731,488	\$4,964,928
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	\$110,970	\$241,240	\$172,740	\$93,990	\$233,440
Add: Depreciation	2,314,365	2,367,440	2,367,440	2,408,000	2,408,000
Bond proceeds	0	0	0	0	0
Less: Debt service principal	(27,387)	(27,390)	(27,390)	(27,550)	(27,550)
Capital outlay	(1,433,026)	(2,500,000)	(2,500,000)	(2,525,000)	(2,575,500)
Revenues generated over (under) expenditure requirements	\$964,922	\$81,290	\$12,790	(\$50,560)	\$38,390

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 605/610 - EQUIPMENT MOTOR POOL/CENTRAL MAINTENANCE FACILITY
DEPARTMENT: 13 - PUBLIC WORKS

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	1,381,000	1,464,960	1,475,850	1,554,090	1,579,550
120 Special Salaries	3,744				
130 Overtime	14,454	9,000	9,000	9,000	9,000
140 Employee Benefits	405,584	451,300	442,790	471,790	504,730
150 Planned Savings				(69,260)	(70,290)
SUBTOTAL PERSONAL SERVICES	1,804,782	1,925,260	1,927,640	1,965,620	2,022,990
210 Utilities	149,096	127,740	152,740	155,340	155,340
220 Communications	18,834	19,080	19,080	20,000	20,100
230 Transportation and Training	2,835	5,050	5,050	5,960	5,960
240 Insurance	8,785	9,260	9,260	9,690	9,750
250 Professional Fees	4,533	10,850	10,850	5,050	5,050
260 Data Processing	25,472	25,950	25,950	25,950	25,950
270 Equipment Contractuals	202	150	150	150	150
280 Building and Grounds Contractuals	63,600	63,840	63,840	70,890	72,330
290 Other Contractuals	132,368	134,640	134,640	152,960	151,840
SUBTOTAL CONTRACTUAL SERVICES	405,725	396,560	421,560	445,990	446,470
310 Office Supplies	7,194	10,660	10,660	8,660	8,660
320 Clothing and Towels	7,713	11,570	11,570	13,720	13,720
330 Chemicals		150	150		
340 Equipment Parts	860,052	869,500	869,500	820,000	815,000
350 Materials					
360 Equipment Supplies	908,838	944,350	944,350	968,270	968,270
370 Building Parts	49,468	56,900	56,900	51,900	51,900
380 Non-Capitalizable Equipment	11,986	14,200	14,200	12,650	12,650
390 Other Commodities	11,100	13,150	13,150	5,350	5,350
SUBTOTAL COMMODITIES	1,856,351	1,920,480	1,920,480	1,880,550	1,875,550
410 Land					
420 Buildings					
430 Improvements	1,509				
440 Office Equipment					
450 Vehicular Equipment	1,356,517	2,425,000	2,425,000	2,447,760	2,527,640
460 Operating Equipment	75,000	75,000	75,000	77,240	47,860
SUBTOTAL CAPITAL OUTLAY	1,433,026	2,500,000	2,500,000	2,525,000	2,575,500
510 Interfund Transfers					
520 Debt Service	43,096	41,090	41,090	39,600	37,920
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	43,096	41,090	41,090	39,600	37,920
TOTAL	5,542,980	6,783,390	6,810,770	6,856,760	6,958,430

FLEET AND BUILDINGS SUMMARY

Fleet and Buildings is responsible for providing preventative and major maintenance of all vehicles and equipment for the City fleet and for handling maintenance activities of all public facilities.

Budget Highlights

The adopted 1993 budget shows an increase of \$73,370 over the 1992 adopted budget. The approved 1994 budget shows an increase of \$101,670 over the adopted 1993 budget.

- ° A one percent equipment rental rate increase is included in the 1993 adopted budget. An additional two percent rate increase is contained in the 1994 approved budget. Vehicles and equipment for most City operations are purchased and maintained under this "internal service" program with costs paid by user City departments in the form of monthly rental fees.
- ° The rental rate increase provides an additional \$25,000 for equipment replacement in the 1993 adopted budget. An additional \$50,500 is included in the 1994 approved budget.
- ° A Body Shop Mechanic (\$29,680) is included in the 1993 adopted budget. The position is funded through reductions (\$35,000 in 1993; \$40,000 in 1994) for outside repairs.

Budget Summary

	1991 <u>Actual</u>	1992 <u>Adopted</u>	1992 <u>Revised</u>	1993 <u>Adopted</u>
Personal Services	\$1,804,782	\$1,925,260	\$1,927,640	\$1,965,620
Contractual Services	405,725	396,560	421,560	445,990
Commodities	1,856,351	1,920,480	1,920,480	1,880,550
Capital Outlay	1,433,026	2,500,000	2,500,000	2,525,000
Other	43,096	41,090	41,090	39,600
Total	<u>\$5,542,980</u>	<u>\$6,783,390</u>	<u>\$6,810,770</u>	<u>\$6,856,760</u>

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 610 - CENTRAL MAINTENANCE SERVICES
DEPARTMENT: 13 - PUBLIC WORKS
DIVISION: 30 - FLEET AND BUILDINGS
SECTION: 02 - FLEET MAINTENANCE/C.M.F.
ACTIVITY: 02 - CENTRAL MAINTENANCE FACILITY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	43,719	48,370	48,370	49,340	49,340
120 Special Salaries	70				
130 Overtime					
140 Employee Benefits	14,367	14,330	14,630	15,230	16,140
150 Planned Savings				(3,460)	(3,460)
SUBTOTAL PERSONAL SERVICES	58,156	62,700	63,000	61,110	62,020
210 Utilities	147,654	127,040	152,040	154,040	154,040
220 Communications	1,914	3,230	3,230	900	900
230 Transportation and Training					
240 Insurance	8,349	8,780	8,780	9,210	9,210
250 Professional Fees	881				
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals	11,600	11,840	11,840	18,370	18,760
290 Other Contractuals	18				
SUBTOTAL CONTRACTUAL SERVICES	170,416	150,890	175,890	182,520	182,910
310 Office Supplies	13	160	160	160	160
320 Clothing and Towels		70	70	70	70
330 Chemicals					
340 Equipment Parts	296	5,500	5,500	3,500	3,500
350 Materials					
360 Equipment Supplies	533	960	960	530	530
370 Building Parts	43,492	55,600	55,600	50,600	50,600
380 Non-Capitalizable Equipment		200	200	200	200
390 Other Commodities	3,639	4,300	4,300	4,300	4,300
SUBTOTAL COMMODITIES	47,973	66,790	66,790	59,360	59,360
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service	43,096	41,090	41,090	39,600	37,920
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER	43,096	41,090	41,090	39,600	37,920
TOTAL	319,641	321,470	346,770	342,590	342,210

NOTES

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND

FUND NO.: 615

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Group life insurance - employee contribution	\$234,858	\$176,560	\$242,000	\$242,000	\$242,000
Group life insurance - City contribution	134,163	120,000	134,000	134,000	134,000
Group Life-interest earnings	290,720	185,770	85,000	85,000	85,000
Group Life-investments	20,323	0	0	0	0
Group health insurance - employee contribution	2,619,808	2,935,640	2,679,260	3,081,150	3,543,320
Group health insurance - City contribution	5,098,972	6,434,850	5,726,510	6,578,840	7,565,910
Group health insurance - City contribution (retirees)	122,000	0	129,000	155,000	178,000
Group health-interest earnings	86,956	72,340	219,000	258,000	298,000
Group health transfer in	612,000	0	0	0	0
Group health - other	50,000	0	0	0	0
Workers' compensation - City contribution	1,281,600	1,591,000	1,793,510	2,118,370	2,311,920
Workers' comp-interest earnings	119,821	155,320	153,000	155,320	123,000
Reimbursed expenditures - Workers' compensation	0	0	0	0	0
Workers' compensation - other	11	0	0	0	0
General liability - City contribution	1,640,442	1,724,970	1,687,600	1,859,050	1,859,430
General liability-interest earnings	91,239	79,650	96,000	117,000	116,000
General liability-Water & Sewer	0	0	211,370	219,650	219,870
Safety incentive program	0	60,000	0	0	0
Total budgeted revenues	12,402,913	13,536,100	13,156,250	15,003,380	16,676,450
Budgeted expenditures:					
Group life insurance	633,716	571,090	660,840	677,760	687,760
Group life transfer out	612,000	0	0	0	0
Group health insurance	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180
Workers' compensation	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Workers' comp transfer out	0	0	0	0	0
General liability	780,985	2,773,220	3,028,920	2,792,240	2,793,450
General liability transfer out	0	0	0	0	0
Subtotal budgeted expenditures	11,604,952	14,572,040	14,096,770	15,503,870	17,370,860
Appropriated fund balance				1,730	1,620
Total budgeted expenditures	11,604,952	14,572,040	14,096,770	15,505,600	17,372,480
Budgeted income (loss)	797,961	(1,035,940)	(940,520)	(500,490)	(694,410)
Increase (decrease) in retained earnings	797,961	(1,035,940)	(940,520)	(500,490)	(694,410)
Retained earnings January 1	6,553,225	6,251,928	7,351,186	6,410,666	5,910,176
Retained earnings December 31	\$7,351,186	\$5,215,988	\$6,410,666	\$5,910,176	\$5,215,766

MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND

FUND NO.: 615

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Group life insurance:					
Employee contribution	234,858	176,560	242,000	242,000	242,000
City contribution	134,163	120,000	134,000	134,000	134,000
Interest earnings	290,720	185,770	85,000	85,000	85,000
Investments	20,323	0	0	0	0
Total budgeted revenues	680,064	482,330	461,000	461,000	461,000
Budgeted expenses	633,716	571,090	660,840	677,760	687,760
Transfer out	612,000	0	0	0	0
Total budgeted expenses	1,245,716	571,090	660,840	677,760	687,760
Budgeted income (loss)	(565,652)	(88,760)	(199,840)	(216,760)	(226,760)
Retained earnings January 1	3,661,355	2,283,093	3,095,703	2,895,863	2,679,103
Retained earnings December 31	3,095,703	2,194,333	2,895,863	2,679,103	2,452,343
Group health insurance:					
Employee contribution	2,619,808	2,935,640	2,679,260	3,081,150	3,543,320
City contribution-active	5,098,972	6,434,850	5,726,510	6,578,840	7,565,910
City contribution-retirees	122,000	0	129,000	155,000	178,000
Interest earnings	86,956	72,340	219,000	258,000	298,000
Transfer in	612,000	0	0	0	0
Other	50,000	0	0	0	0
Total budgeted revenues	8,589,736	9,442,830	8,753,770	10,072,990	11,585,230
Budgeted expenses	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180
Budgeted income (loss)	1,345,054	64,790	196,450	176,060	144,050
Retained earnings January 1	821,439	2,985,033	2,166,493	2,362,943	2,539,003
Retained earnings December 31	2,166,493	3,049,823	2,362,943	2,539,003	2,683,053
Workers' compensation:					
City contribution	1,281,600	1,591,000	1,793,510	2,118,370	2,311,920
Reimbursed expenditures	0	0	0	0	0
Interest earnings	119,821	155,320	153,000	155,320	123,000
Other	11	0	0	0	0
Total budgeted revenues	1,401,432	1,746,320	1,946,510	2,273,690	2,434,920
Budgeted expenses	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Transfer out	0	0	0	0	0
Total budgeted expenses	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470
Budgeted income (loss)	(932,137)	(103,370)	96,820	136,750	(13,550)
Retained earnings January 1	700,243	(369,944)	(231,894)	(135,074)	1,676
Retained earnings December 31	(231,894)	(473,314)	(135,074)	1,676	(11,874)
General liability:					
City contribution	1,640,442	1,724,970	1,687,600	1,859,050	1,859,430
Water and Sewer transfer in	0	0	211,370	219,650	219,870
Interest earnings	91,239	79,650	96,000	117,000	116,000
Total budgeted revenues	1,731,681	1,804,620	1,994,970	2,195,700	2,195,300
Budgeted expenses	780,985	2,773,220	3,028,920	2,792,240	2,793,450
Total budgeted expenses	780,985	2,773,220	3,028,920	2,792,240	2,793,450
Budgeted income (loss)	950,696	(968,600)	(1,033,950)	(596,540)	(598,150)
Retained earnings January 1	1,370,188	2,151,707	2,320,884	1,286,934	690,394
Retained earnings December 31	2,320,884	1,183,107	1,286,934	690,394	92,244

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03/04 - FINANCE/LAW

COMBINED DETAIL SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	95,043	128,130	178,440	170,000	170,030
120 Special Salaries	371,497	306,560	259,420	548,330	630,580
130 Overtime	62				
140 Employee Benefits	424,801	428,560	437,040	495,490	565,680
150 Planned Savings				(2,240)	(2,240)
SUBTOTAL PERSONAL SERVICES	891,403	863,250	874,900	1,211,580	1,364,050
210 Utilities	160				
220 Communications	1,296	1,510	1,510	2,280	2,300
230 Transportation and Training	2,074	4,840	4,220	7,120	7,120
240 Insurance	7,902,713	10,712,760	9,887,040	11,505,390	13,020,920
250 Professional Fees	1,452,771	1,042,010	1,110,600	965,860	1,074,800
260 Data Processing	424	17,200	17,600	9,480	9,080
270 Equipment Contractuals	1,291	1,920	1,300	2,900	2,900
280 Building and Grounds Contractuals	2,000				
290 Other Contractuals	185,160	109,820	157,120	284,450	374,840
SUBTOTAL CONTRACTUAL SERVICES	9,547,889	11,890,060	11,179,390	12,777,480	14,491,960
310 Office Supplies	4,062	4,640	4,640	4,970	5,010
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	137				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	2,397	60,000	60,000	10,000	10,000
SUBTOTAL COMMODITIES	6,596	64,640	64,640	14,970	15,010
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,566				
450 Vehicular Equipment					
460 Operating Equipment	274	3,000	3,000	15,000	15,000
SUBTOTAL CAPITAL OUTLAY	3,840	3,000	3,000	15,000	15,000
510 Interfund Transfers	612,000				
520 Debt Service					
530 Other Non-Operating Expenses	543,224	745,090	974,840	984,840	984,840
540 Other		1,006,000	1,000,000	500,000	500,000
SUBTOTAL OTHER	1,155,224	1,751,090	1,974,840	1,484,840	1,484,840
TOTAL	11,604,952	14,572,040	14,096,770	15,503,870	17,370,860

SELF-INSURANCE SUMMARY

The Self-Insurance Fund includes the following activities: General Liability - Safety Office, Risk Management, and Tort Management (employee liability, property damage, and tort liability); Workers' Compensation; Group Health; and Life Insurance.

Budget Highlights

The adopted 1993 budget shows an increase of \$931,830 over the 1992 adopted budget. The 1994 approved budget shows an increase of \$1,866,990 over the 1993 adopted budget.

- ° A 15% (\$885,330) increase for health insurance is anticipated in the 1993 adopted budget. An additional 15% (\$1,011,080) is anticipated in the 1994 approved budget.
- ° An increase of \$379,860 (15%) is anticipated for 1993 Workers' Compensation rates. An additional 15% is anticipated in the 1994 approved budget.
- ° The 1993 adopted Tort Management program shows a \$268,940 increase over the 1992 adopted budget. This program provides legal services and claims payments for actions against the City.

Budget Summary

	<u>1991 Actual</u>	<u>1992 Adopted</u>	<u>1992 Revised</u>	<u>1993 Adopted</u>
Personal Services	\$ 891,403	\$ 863,250	\$ 874,900	\$ 1,211,580
Contractual Services	9,547,889	11,890,060	11,179,390	12,777,480
Commodities	6,596	64,640	64,640	14,970
Capital Outlay	3,840	3,000	3,000	15,000
Other	<u>1,155,224</u>	<u>1,751,090</u>	<u>1,974,840</u>	<u>1,484,840</u>
Total	<u>\$11,604,952</u>	<u>\$14,572,040</u>	<u>\$14,096,770</u>	<u>\$15,503,870</u>

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
 DEPARTMENT: 03 - FINANCE
 DIVISION: 02 - FINANCIAL MANAGEMENT
 SECTION: 02 - CENTRAL ACCOUNTING
 ACTIVITY: 03 - WORKERS' COMPENSATION

The workers' compensation activity is responsible for review of Employer's Report of accident, maintaining all injury leave and paid medical files, filing all appropriate forms to Topeka, verifying all charges that are injury-related, processing all payments, mailing checks to designated attorneys, and processing payments on all settlements per City attorney instructions. The salaries for one part-time attorney position (\$35,340:1993; \$35,340:1994) and one Account Clerk III position (\$26,770:1993; \$26,770:1994) are charged to the activity.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	25,968	26,550	26,550	27,100	27,130
120 Special Salaries	371,497	259,420	259,420	548,330	630,580
130 Overtime					
140 Employee Benefits	407,381	397,200	397,200	458,430	527,070
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES	804,846	683,170	683,170	1,033,860	1,184,780
210 Utilities					
220 Communications	109			230	230
230 Transportation and Training					
240 Insurance	202,521	192,940	192,940	221,880	255,160
250 Professional Fees	1,208,303	874,960	874,960	726,200	835,140
260 Data Processing		6,000	6,000		
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	117,790	92,620	92,620	148,770	167,160
SUBTOTAL CONTRACTUAL SERVICES	1,528,723	1,166,520	1,166,520	1,097,080	1,257,690
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES					
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment				6,000	6,000
SUBTOTAL CAPITAL OUTLAY				6,000	6,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	2,333,569	1,849,690	1,849,690	2,136,940	2,448,470

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 04 - GROUP HEALTH

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	7,242,319	9,370,490	8,534,770	9,814,990	11,287,240
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	2,350	1,350	16,350	75,190	147,190
SUBTOTAL CONTRACTUAL SERVICES	7,244,669	9,371,840	8,551,120	9,890,180	11,434,430
310 Office Supplies	13	200	200	750	750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	13	200	200	750	750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses			6,000	6,000	6,000
540 Other		6,000			
SUBTOTAL OTHER		6,000	6,000	6,000	6,000
TOTAL	7,244,682	9,378,040	8,557,320	9,896,930	11,441,180

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
 DEPARTMENT: 03 - FINANCE
 DIVISION: 03 - MANAGEMENT SERVICES
 SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	41,863	39,860	56,100	45,190	45,190
120 Special Salaries		11,800			
130 Overtime	62				
140 Employee Benefits	9,811	11,310	14,310	11,760	12,260
150 Planned Savings				(1,200)	(1,200)
SUBTOTAL PERSONAL SERVICES	51,736	62,970	70,410	55,750	56,250
210 Utilities	160				
220 Communications	661	1,000	1,000	1,120	1,130
230 Transportation and Training	1,887	2,340	1,720	2,350	2,350
240 Insurance	258,905	999,330	969,330	1,268,520	1,268,520
250 Professional Fees	11,504	12,000	42,000	42,000	42,000
260 Data Processing		6,000	6,000	4,480	4,480
270 Equipment Contractuals	790			600	600
280 Building and Grounds Contractuals	2,000				
290 Other Contractuals	56,780	3,810	3,810	3,810	3,810
SUBTOTAL CONTRACTUAL SERVICES	332,687	1,024,480	1,023,860	1,322,880	1,322,890
310 Office Supplies	16	2,210	2,210	2,210	2,210
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	2,397	60,000	60,000		
SUBTOTAL COMMODITIES	2,413	62,210	62,210	2,210	2,210
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment	3,566				
450 Vehicular Equipment					
460 Operating Equipment				6,000	6,000
SUBTOTAL CAPITAL OUTLAY	3,566			6,000	6,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	5,000				
540 Other		1,000,000	1,000,000	500,000	500,000
SUBTOTAL OTHER	5,000	1,000,000	1,000,000	500,000	500,000
TOTAL	395,402	2,149,660	2,156,480	1,886,840	1,887,350

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
 DEPARTMENT: 03 - FINANCE
 DIVISION: 03 - MANAGEMENT SERVICES
 SECTION: 05 - GENERAL LIABILITY - RISK MANAGEMENT

The goal of the risk management function is to provide for efficient management and a reduction of risks to which the city and its employees are or may be exposed. This section also oversees the City's vehicle liability and building and contents insurance programs. The deductible portion of the buildings and contents insurance coverage is paid from the Self Insurance Fund. The deductible is \$100,000 per occurrence and \$200,000 aggregate.

POSITION TITLE	POSITIONS			1993 EMPLOYMENT RANGE	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
	1991 RVSD	1992 ADOPTED	1993 ADOPTED					
Risk Manager	1	1	1	009	39,860	44,300	44,300	44,300
Secretary (1/2 CDBG)	0.5	0.5	0.0	618	11,800	11,800	0	0
Subtotal	1.5	1.5	1.0		51,660	56,100	44,300	44,300
ADD: Employee compensation					0	0	890	890
TOTAL					51,660	56,100	45,190	45,190

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
SECTION: 07 - GENERAL LIABILITY - SAFETY OFFICE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	27,212	61,720	60,450	61,660	61,660
120 Special Salaries					
130 Overtime					
140 Employee Benefits	7,609	16,800	16,180	15,930	16,600
150 Planned Savings				(1,040)	(1,040)
SUBTOTAL PERSONAL SERVICES	34,821	78,520	76,630	76,550	77,220
210 Utilities					
220 Communications	341	460	460	730	740
230 Transportation and Training				2,520	2,520
240 Insurance					
250 Professional Fees	25	50	50		
260 Data Processing		5,200	5,600	5,000	4,600
270 Equipment Contractuals	501	1,620	1,000	2,000	2,000
280 Building and Grounds Contractuals					
290 Other Contractuals	915	660	660	2,040	2,040
SUBTOTAL CONTRACTUAL SERVICES	1,782	7,990	7,770	12,290	11,900
310 Office Supplies	223	900	900	680	720
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities				10,000	10,000
SUBTOTAL COMMODITIES	223	900	900	10,680	10,720
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	274	3,000	3,000	3,000	3,000
SUBTOTAL CAPITAL OUTLAY	274	3,000	3,000	3,000	3,000
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	37,100	90,410	88,300	102,520	102,840

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
 DEPARTMENT: 03 - FINANCE
 DIVISION: 03 - MANAGEMENT SERVICES
 SECTION: 07 - GENERAL LIABILITY - SAFETY OFFICE

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and Insurance Carrier, and conducts safety inspections and training.

POSITION TITLE	POSITIONS			1993	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
	1991 RVSD	1992 ADOPTED	1993 ADOPTED	EMPLOYMENT RANGE				
Safety Coordinator	1	1	1	114	35,790	32,270	32,270	32,270
Safety Analyst	0	1	1	117	25,740	28,180	28,180	28,180
Subtotal	1	2	2		61,530	60,450	60,450	60,450
ADD: Longevity					190	0	0	0
Employee compensation					0	0	1,210	1,210
TOTAL	1	2	2		61,720	60,450	61,660	61,660

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
 DEPARTMENT: 03 - FINANCE
 DIVISION: 03 - MANAGEMENT SERVICES
 SECTION: 06 - GROUP LIFE

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance	198,968	150,000	190,000	200,000	210,000
250 Professional Fees		15,000	15,000	15,000	15,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals		5,090	5,090	12,010	12,010
SUBTOTAL CONTRACTUAL SERVICES	198,968	170,090	210,090	227,010	237,010
310 Office Supplies	3,359	750	750	750	750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	3,359	750	750	750	750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers	612,000				
520 Debt Service					
530 Other Non-Operating Expenses	431,389	400,250	450,000	450,000	450,000
540 Other					
SUBTOTAL OTHER	1,043,389	400,250	450,000	450,000	450,000
TOTAL	1,245,716	571,090	660,840	677,760	687,760

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 615 - SELF INSURANCE
DEPARTMENT: 04 - LAW
DIVISION: 10 - CITY ATTORNEY'S OFFICE
SECTION: 02 - GENERAL LIABILITY - TORT MANAGEMENT

The Self-Insurance Tort Liability (Law) section provides payment and administration of claims under K.S.A. 75-6101 et seq. This section pays for personal services and other expenditures in relation to investigation, settlement, and litigation of claims. Defense of suits brought against City officers and employees is usually supported by this section, since most of these actions fall under the Tort Claims Act. The salary (\$36,050) for one part-time attorney position (Law Department) is charged to this budget. Additional legal services are budgeted as professional fees.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries			35,340	36,050	36,050
120 Special Salaries		35,340			
130 Overtime					
140 Employee Benefits		3,250	9,350	9,370	9,750
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES		38,590	44,690	45,420	45,800
210 Utilities					
220 Communications	185	50	50	200	200
230 Transportation and Training	187	2,500	2,500	2,250	2,250
240 Insurance					
250 Professional Fees	232,939	140,000	178,590	182,660	182,660
260 Data Processing	424				
270 Equipment Contractuals		300	300	300	300
280 Building and Grounds Contractuals					
290 Other Contractuals	7,325	6,290	38,590	42,630	42,630
SUBTOTAL CONTRACTUAL SERVICES	241,060	149,140	220,030	228,040	228,040
310 Office Supplies	451	580	580	580	580
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	137				
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	588	580	580	580	580
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	106,835	344,840	518,840	528,840	528,840
540 Other					
SUBTOTAL OTHER	106,835	344,840	518,840	528,840	528,840
TOTAL	348,483	533,150	784,140	802,880	803,260

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND

FUND NO.: 620

	1991 ACTUAL	1992 BUDGET	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	382,601	\$296,070	\$328,000	328,000	\$383,000
Rate increase for equipment replacement	0	0	0	0	50,000
Fees	0	0	0	0	0
Rentals	0	0	0	0	0
Interest	0	0	0	0	0
Bond proceeds	0	0	0	0	0
Other	1,500	50,000	50,000	33,710	34,380
Total budgeted revenues	384,101	346,070	378,000	361,710	467,380
Budgeted expenditures:					
Personal services	0	0	0	0	0
Contractual services	214,112	211,830	263,030	214,760	219,180
Materials and supplies	7,748	4,000	10,000	10,000	10,000
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	0	0	0	0
Contingency	0	50,000	50,000	33,710	34,380
Other - cost of goods sold	80,981	0	0	0	0
Subtotal budgeted expenditures	302,841	265,830	323,030	258,470	263,560
Appropriated capital expenditures	0	0	0	376,750	0
Total budgeted expenditures	302,841	265,830	323,030	635,220	263,560
Budgeted income (loss)	81,260	80,240	54,970	(273,510)	203,820
Adjustments for GAAP reporting requirements:					
Depreciation	(126,774)	(117,984)	(121,450)	(25,430)	(23,550)
Bond proceeds	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Total adjustments	(126,774)	(117,984)	(121,450)	(25,430)	(23,550)
Increase (decrease) in retained earnings	(45,514)	(37,744)	(66,480)	(298,940)	180,270
Retained earnings January 1	455,713	409,183	410,199	371,439	343,719
Retained earnings December 31	\$410,199	\$371,439	\$343,719	\$72,499	\$523,989
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	\$(45,514)	\$(37,744)	\$(66,480)	\$(298,940)	\$180,270
Add: Depreciation	126,774	117,984	121,450	25,430	23,550
Bond proceeds	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Revenues generated over (under) expenditure requirements	\$81,260	\$80,240	\$54,970	\$(273,510)	\$203,820

TELECOMMUNICATIONS SUMMARY

The Telecommunications Internal Service Fund seeks to provide a quality City-owned telephone system to the City organization at the lowest possible cost. Responsibilities include maintaining the current system, upgrading to meet new demands (as in the Water and Sewer Department), and future system replacement.

Telecommunications is an activity within the Department of Finance. User charges are determined by line and circuit costs (passed on by the vendor), department moves and changes, long distance calls, and equipment needs. Increased costs therefore have a direct impact on department expenditure budgets.

Budget Highlights

The adopted 1993 budget shows a decrease of \$7,360 from the 1992 adopted budget. The approved 1994 budget increases by \$5,090 over the adopted 1993 budget.

- ° The 1992 revised budget includes \$30,000 (available cash) for system evaluation to study staffing and equipment upgrading needs. The goals are to minimize the possibility of system failure, reduce current operating expenditures and extend equipment life by delaying major capital replacement.
- ° In 1994 an approved rate increase to user departments will generate an additional \$50,000 each year. The result will be full cost recovery and accumulation of cash to provide for future system replacement.
- ° A \$6,000 increase in equipment parts in 1993 and 1994 is related to growth in users, and is offset by monthly user charges.
- ° A trunk line configuration installed in 1991 allows an increased number of incoming/outgoing calls while reducing operating costs. A Savings Incentive Program loan of \$20,000 funded the project and will be paid off entirely in 1992.

Budget Summary

	1991 <u>Actual</u>	1992 <u>Adopted</u>	1992 <u>Revised</u>	1993 <u>Adopted</u>
Contractual Services	\$214,112	\$211,830	\$263,030	\$214,760
Commodities	7,748	4,000	10,000	10,000
Other	<u>80,981</u>	<u>50,000</u>	<u>50,000</u>	<u>33,710</u>
Total	<u>\$302,841</u>	<u>\$265,830</u>	<u>\$323,030</u>	<u>\$258,470</u>

CITY OF WICHITA 1993/94 ANNUAL BUDGET

FUND: 620 - TELECOMMUNICATIONS
 DEPARTMENT: 03 - FINANCE
 DIVISION: 40 - PURCHASING
 SECTION: 02 - TELECOMMUNICATIONS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications	154,001	148,800	150,000	150,000	150,000
230 Transportation and Training					
240 Insurance					
250 Professional Fees			30,000		
260 Data Processing					
270 Equipment Contractuals	56,862	61,380	61,380	63,110	67,530
280 Building and Grounds Contractuals					
290 Other Contractuals	3,249	1,650	21,650	1,650	1,650
SUBTOTAL CONTRACTUAL SERVICES	214,112	211,830	263,030	214,760	219,180
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	7,748	4,000	10,000	10,000	10,000
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	7,748	4,000	10,000	10,000	10,000
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses		50,000	50,000	33,710	34,380
540 Other	80,981				
SUBTOTAL OTHER	80,981	50,000	50,000	33,710	34,380
TOTAL	302,841	265,830	323,030	258,470	263,560

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - STATIONERY STORES INTERNAL SERVICE FUND

FUND NO.: 625

	1991 ACTUAL	1992 BUDGET	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services above costs	\$592,557	\$580,970	\$636,100	\$645,510	\$655,300
Charges offset by costs (clearing)	419,870	0	0	0	0
Fees	0	0	0	0	0
Rentals	0	0	0	0	0
Interest	0	0	0	0	0
Bond proceeds	0	0	0	0	0
Other (contingency)	0	50,000	73,080	100,050	101,690
Total budgeted revenues	1,012,427	630,970	709,180	745,560	756,990
Budgeted expenditures:					
Personal services	209,841	223,920	218,480	223,340	228,970
Safety incentive program	0	100	0	0	0
Contractual services	189,999	181,590	193,280	255,700	256,360
Materials and supplies	120,892	133,650	126,320	132,320	132,320
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	4,321	0	28,000	0	0
Contingency	0	100,000	73,080	100,050	101,690
Cost of goods sold (clearing)	419,870	0	0	0	0
Subtotal budgeted expenditures	944,923	639,260	639,160	711,410	719,340
Appropriated capital expenditures	0	0	0	135,650	12,570
Total budgeted expenditures	944,923	639,260	639,160	847,060	731,910
Budgeted income (loss)	67,504	(8,290)	70,020	34,150	37,650
Adjustments for GAAP reporting requirements:					
Depreciation	(9,959)	(6,780)	(7,570)	(6,790)	(3,820)
Gain (loss) on sale of assets	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	4,321	0	28,000	0	0
Total adjustments	(5,638)	(6,780)	20,430	(6,790)	(3,820)
Increase (decrease) in retained earnings	61,866	(15,070)	90,450	27,360	33,830
Retained earnings January 1	277,274	209,660	339,140	429,590	456,950
Retained earnings December 31	339,140	194,590	429,590	456,950	490,780
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	61,866	(15,070)	90,450	27,360	33,830
Add: Depreciation	9,959	6,780	7,570	6,790	3,820
Bond proceeds	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	(4,321)	0	(28,000)	0	0
Revenues generated over (under) expenditure requirements	\$67,504	\$(8,290)	\$70,020	\$34,150	\$37,650

NOTES

STATIONERY STORES SUMMARY

The Stationery Stores Internal Service Fund consists of four activities that provide printing, binding, copy machine, micrographic, facsimile, supply and mail processing services for City operations. The Stores Fund is an activity within the Department of Finance.

Budget Highlights

The adopted 1993 budget shows an increase of \$72,250 over the 1992 adopted budget. The approved 1994 budget increases by \$7,930 over the adopted 1993 budget.

- The Print Shop will assume responsibilities for Police printing in 1993 without an increase in resources.
- In 1992 the Print Shop is replacing a 23-year-old offset press (\$28,000) from available cash balance.
- The enhanced microfilming project, initiated in 1990, will require only \$30,000 of additional expenditures from the General Fund Nondepartmental account.
- The Stores budget anticipates the need for rebidding copier contracts. Based on current volume and cost per copy, an increase of \$62,000 was budgeted for 1993.
- The Stationery Stores Fund is projected to operate with a slight revenue excess in 1993 and 1994. Staff will continue to monitor the four cost centers (Stores, Print Shop, Microfilming, and Copiers) to maintain balance and equity in the pricing structure to using departments.

Budget Summary

	1991 <u>Actual</u>	1992 <u>Adopted</u>	1992 <u>Revised</u>	1993 <u>Adopted</u>
Personal Services	\$209,841	\$223,920	\$218,480	\$223,340
Contractual Services	189,999	181,590	193,280	255,700
Commodities	120,892	133,650	126,320	132,320
Capital Outlay	4,321	0	28,000	0
Other	<u>419,870</u>	<u>100,000</u>	<u>73,080</u>	<u>100,050</u>
Total	<u>\$944,923</u>	<u>\$639,160</u>	<u>\$639,160</u>	<u>\$711,410</u>

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

COMBINED DETAILED SUMMARY

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	142,944	173,680	171,010	179,250	182,240
120 Special Salaries	19,859				
130 Overtime	1,963				
140 Employee Benefits	45,075	50,240	47,470	49,140	51,870
150 Planned Savings				(5,050)	(5,140)
SUBTOTAL PERSONAL SERVICES	209,841	223,920	218,480	223,340	228,970
210 Utilities					
220 Communications	1,928	2,030	1,640	1,640	1,640
230 Transportation and Training	40	40	40	40	40
240 Insurance					
250 Professional Fees	9,482		1,750	1,840	1,930
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	154,032	155,060	165,390	227,720	228,290
280 Building and Grounds Contractuals	9				
290 Other Contractuals	20,032	19,980	19,980	19,980	19,980
SUBTOTAL CONTRACTUAL SERVICES	189,999	181,590	193,280	255,700	256,360
310 Office Supplies	1,762	3,070	2,100	2,100	2,100
320 Clothing and Towels	100	70	100	100	100
330 Chemicals	1,968	3,280	1,980	1,980	1,980
340 Equipment Parts	5,427	12,020	7,200	7,200	7,200
350 Materials					
360 Equipment Supplies	111,549	115,150	114,880	120,880	120,880
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	87	60	60	60	60
SUBTOTAL COMMODITIES	120,892	133,650	126,320	132,320	132,320
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	4,321		28,000		
SUBTOTAL CAPITAL OUTLAY	4,321		28,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	419,870	100,000	73,080	100,050	101,690
540 Other					
SUBTOTAL OTHER	419,870	100,000	73,080	100,050	101,690
TOTAL	944,923	639,160	639,160	711,410	719,340

CITY OF WICHITA 1993/94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE

These activities are administered by the Purchasing Division of the Department of Finance as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, photocopying and microfilming services at the most economical cost possible. These activities are also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

POSITION TITLE	POSITIONS			1993	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
	1991 RVSD	1992 ADOPTED	1993 ADOPTED	EMPLOYMENT RANGE				
Administrative Assistant	1	1	1	118	31,790	31,790	31,790	31,790
Micrographics Supervisor	1	1	1	625	31,790	31,790	31,790	31,790
Print Shop Supervisor	1	1	1	624	27,020	28,610	30,280	30,280
Printing Press Operator II	1	1	1	620	25,050	25,050	25,050	25,050
Printing Press Operator I	1	1	1	619	19,590	19,590	20,680	21,830
Clerk II	1	1	1	615	17,560	16,680	17,560	18,490
Typist Clerk	1	1	1	614	19,160	15,370	16,170	17,010
Subtotal	7	7	7		171,960	168,880	173,320	176,240
ADD: Employee compensation					0	0	3,470	3,520
ADD: Longevity					1,720	2,130	2,460	2,480
TOTAL	7	7	7		173,680	171,010	179,250	182,240

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 01 - STORES

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	43,081	49,890	48,780	50,680	51,650
120 Special Salaries	5,221				
130 Overtime	13				
140 Employee Benefits	11,536	14,410	13,550	13,940	14,740
150 Planned Savings				(1,190)	(1,220)
SUBTOTAL PERSONAL SERVICES	59,851	64,300	62,330	63,430	65,170
210 Utilities					
220 Communications	859	1,340	700	700	700
230 Transportation and Training	40	40	40	40	40
240 Insurance					
250 Professional Fees	1,750		1,750	1,840	1,930
260 Data Processing	4,476	4,480	4,480	4,480	4,480
270 Equipment Contractuals	2,574	740	2,900	3,000	3,000
280 Building and Grounds Contractuals	9				
290 Other Contractuals	18,972	18,920	18,920	18,920	18,920
SUBTOTAL CONTRACTUAL SERVICES	28,679	25,520	28,790	28,980	29,070
310 Office Supplies	1,455	2,720	1,820	1,820	1,820
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts	418	370	200	200	200
350 Materials					
360 Equipment Supplies	108				
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,981	3,090	2,020	2,020	2,020
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	412,591	50,000	16,420	23,620	24,090
540 Other					
SUBTOTAL OTHER	412,591	50,000	16,420	23,620	24,090
TOTAL	503,102	142,910	109,560	118,050	120,350

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 02 - PRINT SHOP

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	59,463	72,090	74,030	78,540	79,660
120 Special Salaries	6,624				
130 Overtime	1,950				
140 Employee Benefits	19,682	21,060	20,490	21,380	22,520
150 Planned Savings				(2,920)	(2,960)
SUBTOTAL PERSONAL SERVICES	87,719	93,150	94,520	97,000	99,220
210 Utilities					
220 Communications	578	230	470	470	470
230 Transportation and Training					
240 Insurance					
250 Professional Fees	270				
260 Data Processing					
270 Equipment Contractuals	28,538	37,450	37,450	37,670	38,240
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	29,386	37,680	37,920	38,140	38,710
310 Office Supplies	56	50			
320 Clothing and Towels	100	70	100	100	100
330 Chemicals	1,206	2,500	1,200	1,200	1,200
340 Equipment Parts	4,470	7,150	5,000	5,000	5,000
350 Materials					
360 Equipment Supplies	87,562	75,000	85,000	90,000	90,000
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities	87	30	30	30	30
SUBTOTAL COMMODITIES	93,482	84,800	91,330	96,330	96,330
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment	4,321		28,000		
SUBTOTAL CAPITAL OUTLAY	4,321		28,000		
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses			44,010	57,990	58,740
540 Other					
SUBTOTAL OTHER			44,010	57,990	58,740
TOTAL	214,908	215,630	295,780	289,460	293,000

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 03 - MICROGRAPHICS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	40,401	51,700	48,200	50,030	50,930
120 Special Salaries	8,013				
130 Overtime					
140 Employee Benefits	13,857	14,770	13,430	13,820	14,610
150 Planned Savings				(940)	(960)
SUBTOTAL PERSONAL SERVICES	62,271	66,470	61,630	62,910	64,580
210 Utilities					
220 Communications	492	460	470	470	470
230 Transportation and Training					
240 Insurance					
250 Professional Fees	7,462				
260 Data Processing					
270 Equipment Contractuals	43	820	40	50	50
280 Building and Grounds Contractuals					
290 Other Contractuals	1,060	1,060	1,060	1,060	1,060
SUBTOTAL CONTRACTUAL SERVICES	9,057	2,340	1,570	1,580	1,580
310 Office Supplies	250	300	280	280	280
320 Clothing and Towels					
330 Chemicals	761	780	780	780	780
340 Equipment Parts	539	4,500	2,000	2,000	2,000
350 Materials					
360 Equipment Supplies	4,887	7,320	6,000	7,000	7,000
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities		30	30	30	30
SUBTOTAL COMMODITIES	6,437	12,930	9,090	10,090	10,090
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	7,279	50,000	12,650	18,440	18,860
540 Other					
SUBTOTAL OTHER	7,279	50,000	12,650	18,440	18,860
TOTAL	85,044	131,740	84,940	93,020	95,110

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 625 - STATIONERY STORES
DEPARTMENT: 03 - FINANCE
DIVISION: 03 - MANAGEMENT SERVICES
ACTIVITY: 03 - PURCHASING SERVICES
SUBACTIVITY: 04 - COPIERS

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries					
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
150 Planned Savings					
SUBTOTAL PERSONAL SERVICES					
210 Utilities					
220 Communications					
230 Transportation and Training					
240 Insurance					
250 Professional Fees					
260 Data Processing					
270 Equipment Contractuals	122,877	116,050	125,000	187,000	187,000
280 Building and Grounds Contractuals					
290 Other Contractuals					
SUBTOTAL CONTRACTUAL SERVICES	122,877	116,050	125,000	187,000	187,000
310 Office Supplies					
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies	18,991	32,830	23,880	23,880	23,880
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	18,991	32,830	23,880	23,880	23,880
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses					
540 Other					
SUBTOTAL OTHER					
TOTAL	141,869	148,880	148,880	210,880	210,880

NOTES

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

FUND: 710 - EMPLOYEES' RETIREMENT SYSTEM
 DEPARTMENT: 03 - FINANCE
 DIVISION: 80 - MISCELLANEOUS ACTIVITIES
 SECTION: 07 - EMPLOYEES' RETIREMENT

The information provided represents the budgetary presentation for the annual operation of the Wichita Employees' Retirement System. It is not an actuarial presentation.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	8,016,358	9,000,000	9,000,000	9,750,000	10,500,000
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES	8,016,358	9,000,000	9,000,000	9,750,000	10,500,000
210 Utilities					
220 Communications	2,737	4,250	4,250	4,250	4,250
230 Transportation and Training	5,553	5,000	5,000	6,000	5,000
240 Insurance					
250 Professional Fees	651,676	700,000	857,000	900,000	950,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	62,740	63,340	63,340	78,000	78,210
SUBTOTAL CONTRACTUAL SERVICES	722,706	772,590	929,590	988,250	1,037,460
310 Office Supplies	1,154	2,250	2,250	2,250	2,250
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	1,154	2,250	2,250	2,250	2,250
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	419,416	500,000	500,000	500,000	500,000
540 Other					
SUBTOTAL OTHER	419,416	500,000	500,000	500,000	500,000
TOTAL	9,159,634	10,274,840	10,431,840	11,240,500	12,039,710

CITY OF WICHITA 1993/94 ANNUAL BUDGET

FUND: 711 - POLICE & FIRE RETIREMENT SYSTEM
 DEPARTMENT: 03 - FINANCE
 DIVISION: 80 - MISCELLANEOUS ACTIVITIES
 SECTION: 08 - POLICE & FIRE RETIREMENT

The information provided represents the budgetary presentation for the annual operation of the Police and Fire Retirement System. It is not an actuarial presentation.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
110 Regular Salaries	7,997,580	9,000,000	9,000,000	9,200,000	9,700,000
120 Special Salaries					
130 Overtime					
140 Employee Benefits					
SUBTOTAL PERSONAL SERVICES	7,997,580	9,000,000	9,000,000	9,200,000	9,700,000
210 Utilities					
220 Communications	2,452	4,250	4,250	4,250	4,250
230 Transportation and Training	3,637	5,000	5,000	6,000	5,000
240 Insurance					
250 Professional Fees	730,242	700,000	900,000	950,000	1,000,000
260 Data Processing					
270 Equipment Contractuals					
280 Building and Grounds Contractuals					
290 Other Contractuals	65,701	65,060	64,660	76,230	76,440
SUBTOTAL CONTRACTUAL SERVICES	802,032	774,310	973,910	1,036,480	1,085,690
310 Office Supplies	519	1,750	1,750	1,750	1,750
320 Clothing and Towels					
330 Chemicals					
340 Equipment Parts					
350 Materials					
360 Equipment Supplies					
370 Building Parts					
380 Non-Capitalizable Equipment					
390 Other Commodities					
SUBTOTAL COMMODITIES	519	1,750	1,750	1,750	1,750
410 Land					
420 Buildings					
430 Improvements					
440 Office Equipment					
450 Vehicular Equipment					
460 Operating Equipment					
SUBTOTAL CAPITAL OUTLAY					
510 Interfund Transfers					
520 Debt Service					
530 Other Non-Operating Expenses	175,077	200,000	202,000	212,000	222,000
540 Other					
SUBTOTAL OTHER	175,077	200,000	202,000	212,000	222,000
TOTAL	8,975,208	9,976,060	10,177,660	10,450,230	11,009,440

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - UNEMPLOYMENT CLAIMS

FUND NO.: 714

This fund provides for payment of unemployment insurance claims.

	1991 ACTUAL	1992 ESTIMATED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budget revenues:					
Interest earnings	\$0	\$0	\$0	\$0	\$0
Charges for services	0	0	0	0	0
Employer contribution	151,256	220,480	220,480	118,110	120,480
Total budget revenues	151,256	220,480	220,480	118,110	120,480
Budgeted expenditures:					
Claims	193,957	220,000	220,000	132,000	120,000
Other	0	0	0	0	0
Total budgeted expenditures	193,957	220,000	220,000	132,000	120,000
Budgeted income (loss)	(42,701)	480	480	(13,890)	480
Unencumbered cash/fund balance January 1	56,525	56,525	13,824	14,304	414
Unencumbered cash/fund balance December 31	\$13,824	\$57,005	\$14,304	\$414	\$894

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - WSU MANAGEMENT TRAINEE TRUST FUND

FUND NO.: 715

This trust fund supports students in full-time cooperative work arrangements with City departments. These cooperative opportunities allow students to contribute to local government operations while local government takes advantage of student skills. The fund supports three Management Interns, two of which come from The Wichita State University and one from The University of Kansas.

Funding for this fund is provided by The Wichita State University through the Wichita/Sedgwick County 1.5 mill levy budget, and the City of Wichita Water and Sewer department.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Interfund transfers	22,900	22,900	22,900	22,900	22,900
Intergovernmental	53,000	53,000	53,000	38,000	38,000
Other	0	0	0	0	0
Total for revenues and other sources	75,900	75,900	75,900	60,900	60,900
Expenditures and other uses					
General government	87,056	86,000	86,000	60,900	60,900
Other	0	0	0	0	0
Total expenditures and other uses	87,056	86,000	86,000	60,900	60,900
Total revenues and other sources over (under) total expenditures	(11,156)	(10,100)	(10,100)	0	0
Unencumbered cash/fund balance as of January 1	34,783	21,243	23,627	13,527	13,527
Unencumbered cash/fund balance as of December 31	23,627	11,143	13,527	13,527	13,527

CITY OF WICHITA 1993 / 94 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - EMPLOYEE TRAINING TRUST FUND

FUND NO.: 716

This trust fund supports employee professional development through in-house training programs, outside seminars and conferences, and tuition reimbursement. The fund is administered by the Personnel office. Training requests are approved by the Training Director and the City Manager.

Funding is provided by the City's General Fund for an amount that is approved by the City Council during the annual budget development. The fund supports professional development within General Fund operations. Training expenditures in Enterprise, Special Revenue, and Federal funded operations are budgeted within these Funds.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Revenues and other sources					
Interfund transfers	166,000	170,000	170,000	170,000	170,000
Other	0	0	0	0	0
Total for revenues and other sources	166,000	170,000	170,000	170,000	170,000
Expenditures and other uses					
General government	173,856	170,000	170,000	170,000	170,000
Other	0	0	0	0	0
Total expenditures and other uses	173,856	170,000	170,000	170,000	170,000
Total revenues and other sources over (under) total expenditures	(7,856)	0	0	0	0
Unencumbered cash/fund balance as of January 1	11,025	1,025	3,169	3,169	3,169
Unencumbered cash/fund balance as of December 31	3,169	1,025	3,169	3,169	3,169

CITY OF WICHITA 1993 / 1994 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - WICHITA INTERVENTION PROGRAM

FUND NO. : 721

As an alternative to incarceration for first-time DUI offenders, the City provides the Wichita Intervention Program (WIP). The program is a diversion option, and is completely financially self-supporting. Participants are confined and supervised in a dorm setting for a continuous 48 hour period, and are exposed to an intense educational program.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	\$111,658	\$110,000	\$131,500	\$155,000	\$155,000
Other	0	0	0	0	0
Total budgeted revenues	111,658	110,000	131,500	155,000	155,000
Budgeted expenditures:					
Personal services	44,762	15,000	46,260	47,190	48,130
Contractual services	81,184	101,000	104,730	104,730	104,730
Materials and supplies	912	2,000	650	650	650
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	2,000	0	0	0
Operating transfers out	0	0	0	0	0
Contingency	0	0	0	0	0
Other	0	0	0	0	0
Total budgeted expenditures	126,859	120,000	151,640	152,570	153,510
Budgeted income (loss)	(15,201)	(10,000)	(20,140)	2,430	1,490
Adjustments for GAAP reporting requirements:					
Depreciation	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	2,000	0	0	0
Change in accruals					
Total adjustments	0	2,000	0	0	0
Increase (decrease) in retained earnings	(15,201)	(8,000)	(20,140)	2,430	1,490
Retained earnings January 1	42,466	34,466	27,265	7,125	9,555
Retained earnings December 31	\$27,265	\$26,466	\$7,125	\$9,555	\$11,045
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	\$(15,201)	\$(8,000)	\$(20,140)	\$2,430	\$1,490
Add: Depreciation	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	(2,000)	0	0	0
Revenues generated over (under) expenditure requirements	\$(15,201)	\$(10,000)	\$(20,140)	\$2,430	\$1,490

CITY OF WICHITA 1993/1994 ANNUAL BUDGET

MULTI-YEAR FUND OVERVIEW - PUBLIC DEFENDER PROGRAM

FUND NO. : 722

A small surcharge on all criminal and traffic cases is assessed and deposited in this fund. These proceeds are used to offset the costs of providing legal counsel for indigent defendants. Indigency is established from information provided in an affidavit filed by the defendant. The surcharge is presently \$3.00 per case, but was increased to \$4.00 in 1992. Legal counsel is provided by local attorneys whose names are maintained on a list of eligibility kept by the Municipal Court Judges.

	1991 ACTUAL	1992 ADOPTED	1992 REVISED	1993 ADOPTED	1994 APPROVED
Budgeted revenues:					
Charges for services	\$32,847	\$40,320	\$45,600	\$45,600	\$45,600
Other	0	0	0	0	0
Total budgeted revenues	32,847	40,320	45,600	45,600	45,600
Budgeted expenditures:					
Personal services	0	0	0	0	0
Contractual services	48,350	45,600	45,600	45,600	45,600
Materials and supplies	0	0	0	0	0
Principal - debt service	0	0	0	0	0
Interest - debt service	0	0	0	0	0
Capital outlay	0	0	0	0	0
Operating transfers out	0	0	0	0	0
Contingency	0	0	0	0	0
Other	0	0	0	0	0
Total budgeted expenditures	48,350	45,600	45,600	45,600	45,600
Budgeted income (loss)	(15,503)	(5,280)	0	0	0
Adjustments for GAAP reporting requirements:					
Depreciation	0	0	0	0	0
Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Change in accruals					
Total adjustments	0	0	0	0	0
Increase (decrease) in retained earnings	(15,503)	(5,280)	0	0	0
Retained earnings January 1	19,602	5,474	4,099	4,099	4,099
Retained earnings December 31	\$4,099	\$194	\$4,099	\$4,099	\$4,099
Revenue/expenditure coverage:					
Increase (decrease) in retained earnings	\$(15,503)	\$(5,280)	\$0	\$0	\$0
Add: Depreciation	0	0	0	0	0
Less: Debt service principal	0	0	0	0	0
Capital outlay	0	0	0	0	0
Revenues generated over (under) expenditure requirements	\$(15,503)	\$(5,280)	\$0	\$0	\$0

NOTES